

PAUPACKAN LAKE ASSOCIATION

BOARD OF DIRECTORS MEETING

July 16, 2011

Meeting called to order at 9:00 am.

**Roll Call:**

Board Members Rolland Grote, Al Grabon, John Pierro (absent), Kathy May Showers, Bob Semian, Michael McTiernan. Christopher Bordon\*

Attorney: Anthony Magnotta

Business Manager: Karen Kilgallen absent

Finance Chairperson: Leo O'Reilly (absent)

Election and By-Laws Chairperson: Carole Seuling

By Laws Chairman: Tony Mazaitis

\* Board member Robert Perry resigned and Christopher Borton was appointed after an email Board vote.

**Reading of the Minutes** from June Meeting were accepted with corrections noted..

MOTION to approve made by Al Grabon,

SECOND by Michael McTiernan.

APPROVED by all.

**Financial**

1. In the absence of Karen Kigallen, John Pierro, and Leo O'Reilly, Karen's report on orchid paper and the Budget vs. Actual were reviewed.
2. We are on target to be close to the budgeted expenses by the year end.
3. The amount of \$1,420 on weed control was for the weed inspection.
4. We have spent 48% of budgeted road maintenance.
5. Further discussion tabled until financial people are available.

MOTION to accept the budget made by, Al Grabon

SECOND by Micahael McTiernan

APPROVED by all .

## **Communications/Legal**

1. Road maintenance charges for 2008, 2009, and 2010 were calculated for the Dietz and Stella invoices but there is still a question of why road maintenance was so high in 2010. This is still under review.
2. Other communications are more for Building Rules and Regulations.

**Unfinished Business** – Quick Books software upgrade is set for end of year.

**Bills to be Paid** – see financial report.

## **Committee Reports**

### **WATER AND MAINTENANCE**

1. West Shore Drive, people are having trouble getting their meter. Al gave them the number for Aqua in Honesdale.
2. In order to have a meter installed in the house rather than in a meter pit at the street , you must meet certain criteria.
3. Carol Sueling's bill is higher since she got a meter. Some people's bills are lower. She may have to check for an underground leak.
4. The question of how to drain the meter if you shut off your water for the winter was not resolved. If the meter is in your house, you must drain it. If the meter were to freeze up the owner is responsible for it.

### **ROADS AND MAINTENANCE**

1. Chris Borton, as the new Chairperson of Roads, will need time to review the road survey Rolland has prepared before commenting. Rolland and Chris will work together to put to bid the road work RFP.
2. Chris is a Civil Engineer and he would like to develop a Global Storm Drainage plan. He will prepare a map.

3. Emergency plan for Hummingbird, Playground Road and West Shore will be reviewed first. There is a need for two culverts and two concrete bulkheads.
4. There was further discussion of more washouts from recent storms. Chris and Rolland will be reviewing all of them. This includes: 105 and 104 Sheridan, the corner of Sheridan and Westerly Rise, Lower Playground, 317-318 W. Shore Dr, Stuart and Ferris, 77 and 197 E Shore Dr, and Tiffany. People were asked to hold off on repairs on their properties until the street work is done if they can.
5. Leaves that are compacted in the culverts and drainage ditches have caused some of the problems.
6. Road upgrades scheduled for this year will not be done until drainage issues are resolved.
7. Rolland requested a unit price on speed bumps or speed tables.
8. The quote for the emergency work on West Shore, Playground and Hummingbird is for \$24,000. Some of this will be able to be taken from our Capital Improvement fund that has been set aside.

MOTION: to approve budget to begin work of \$40,000 to \$50,000 for emergency drainage.

MADE by, Chris Bordan

SECOND by Al Grabon

APPROVED by "ays" .

#### LAKE

A meeting has been scheduled with DEP Dam Safety to review the overall spillway design, Lake draw down scenarios, and west side access during construction.

#### SECURITY

There was a lengthy discussion about lack of communication and the timing of notification of our registration requirement for the issuance of stickers. Several members were concerned about the violation of privacy. The requirement of proof of ownership for boats, cars, and ATVs was discussed. This requirement was forgiven for Giglio and Bennett. It was explained that this requirement was voted on for the safety and well-being of our members. The Board subsequently reconfirmed the requirement to demonstrate proof of ownership by showing their registrations to the office before being issued the appropriate stickers.

#### BY-LAWS COMMITTEE

The Bylaws Committee will publish any changes proposed to the bylaws on the website. We will have a special meeting to confirm those changes.

The Bylaws Chairman Tony M. suggested that those serving on that committee remain to serve on the committee to review the Rules and Regulations.

There was a discussion about a reduction of dues for Board Members. Carol Seuling said that in the past a reduction of dues was given those Board Members who served at least a year on the Board. There was no motion so the Board's current salary remains the same. Discussion on board member dues was a proposed change to the by-laws to be discussed at a later date to be included in the proposed changes.

#### **ELECTION COMMITTEE**

Carol Seuling explained the procedure for voting for Board Member positions. She asked that she get a key for the ballot mail box.

#### **BOARD MEMBERS HANDBOOK – NO UPDATE**

#### **BUILDING RULES AND REGULATIONS COMMITTEE – NO UPDATE**

#### **COMMUNITY CONNECTIONS COMMITTEE – NO UPDATE**

#### **New Business**

A member asked that a sign be changed at Hummingbird and Playground Trail. The change of sign at Hummingbird and upper playground is due to the change of name at Borick. The sign is located on the right side of Borick and reads "Hummingbird" and the road to the right is Upperplayground.. This is important for clarification for emergency vehicles. (Details in written request).

**General Membership Meeting – August 27. Rolland asked Bob Semian to get a signed agreement for the use of the Wallenpaupack High School.**

#### **Good and Welfare (public comments)**

#### **Adjournment**

MOTION to Adjourn at 11:30

MADE by Al Grabon,

SECOND by Michael McTiernan

APPROVED BY All Ays.