

PAUPACKAN LAKE ASSOCIATION BOARD OF DIRECTORS MEETING  
April 13, 2013

An Executive session was held at 8:30am to discuss candidates to fill an open seat on the board.

Present were Grote, Grabon, Borton, Marsh, McTiernan

A Motion was made to appoint Steve Galante to fill the term of Tom Halpin.

Motion made by Al Grabon

Second by Chuck Marsh

All Voted in Favor in favor. Motion Carried

Regular Meeting called to order at 9:06 am.

Rolland Grote, Chair Present

Al Grabon, Vice Chair Present

Chris Borton (Roads and Maintenance Chair). Present

Michael McTiernan (Security Chair). Present

Chuck Marsh (Lake and Rules/Regs Chair) Present

Anthony Magnotta (Attorney) Present

Steve Galante. Present (Steve\_Galante@hotmail.com)

Joe Stack (Secretary, Treasurer, Strategic Plan Chair) absent

Karen Kilgallen (Business Manager) absent

Sam Martin (PLCC President, Emergency Management) absent

Leo O'Reilly (Finance Chair) absent

Carole Sueling (Election and By-laws Chair). Absent

Tony Mazaitis (By-Laws Chair) absent

Minutes from the last meeting were read by Rolland

MOTION: To approve minutes with one change: Page 4 - Lake paragraph; Al Grabon was also on phone with Pioneer after the regular meeting.

MADE BY: Al Grabon

SECOND BY: Michael McTiernan

VOTES: All voted yes. MOTION CARRIED.

### **Financial**

The financial report was distributed and Reviewed by the board. Income favorable to budget. Expenses favorable to budget.

MOTION: To approve Financial Report WITHOUT changes MADE BY: Chuck Marsh  
SECOND BY: Al Grabon  
VOTES: All voted yes. MOTION CARRIED.

### **Communications and Legal**

Tony reviewed legal correspondence including civil actions filed.

Karen needs to address 214 West Shore request for info on dues owed and status of fine concerning truck on site.

### **Unfinished Business**

#### Insurance claim

PLA has accepted check for building damage.

Karen must complete info on contents portion of claim.

### **Committee Reports**

#### **WATER**

No issues. It was reported that the Aqua request for the water pipe in the new dam was rejected by DEP and Aqua will need to condemn property owned by Henderson to complete the tie in to East Shore Drive. This may delay the project one year.

#### **ROADS**

Chris Borton reported that he received the water pipe replacement from Aqua to coordinate paving projects. All of the roads were inspected and it was reported that West Shore Drive was in most need of repaving this year, this is the most heavily traveled road and it is in the worst condition. Upper Playground and Sunrise are receiving a fair amount of traffic; however they are scheduled for pipe work in the coming years.

Chris Borton also reported that some ditch work will be needed on Stuart and Borick.

Bid documents will be prepared for next month's meeting.

#### **LAKE**

Chuck reported that the boat basin work was completed except for installation of the picnic tables which were delayed by the vendor.

The beach bulkhead work was completed.

Alex Kanopka is checking on a supplier for the sand to backfill some of the low areas. It is estimated that one load (20Tons) will be needed.

### **SPILLWAY Project**

Chuck Marsh reported that the concrete anchor pad for the boat launch dock is missing. Chris Borton will contact Givler to have Pioneer replace the anchor pad with appropriate hardware. It was also noted that a layer of smaller stone is needed at the boat launch. The substantial completion certificate has been submitted to the State and authorization was given to refill the lake.

A discussion was held on placing additional rails on the bridge for pedestrians. Rolland will contact Alex Kanopka to provide a price.

A discussion was held concerning adding a separate pedestrian bridge adjacent to the vehicular bridge. Chris Borton will look into pricing and Rolland will contact DEP to determine if it would be permitted.

Chuck Marsh will purchase a chain and lock to secure the spillway sluice gate.

## **PUBLIC SAFETY**

There was a discussion on cameras and the total cost to the Association. It was agreed that needed at least two proposals for 6 cameras hard wired and wireless options. The proposals should include all costs including power, poles, conduits, etc.

Motion: to accept public safety manual

Motion by: Michael Mctiernan

Second by: Al Grabon

VOTES: All voted yes. MOTION CARRIED

## **New business**

A discussion was held concerning the preparation of the July newsletter - Clarence is in charge of newsletter, Tony Mazaitis will help as well as new member Steve Galante.

Motion to Adjourn @ 10:27am

Motion by: Al Grabon

Second by: Michael McTiernan

VOTES: All voted yes. MOTION CARRIED