

PAUPACKAN LAKE ASSOCIATION

BOARD OF DIRECTORS MEETING

September 21, 2013

Meeting called to order @ 9 am

ROLL CALL

ROLLAND GROTE -PRESENT
AL GRABON -PRESENT
JOE STACK - PHONE
MICHAEL MCTIERNAN -ABSENT
CHRIS BORTON -ABSENT
CHUCK MARSH -PRESENT
STEVE GALANTE -ABSENT

ATTORNEY TONY MAGNOTTA -PRESENT
BUSINESS MANAGER KAREN KILGALLEN -PRESENT
FINANCE CHAIRPERSON LEO OREILLY -ABSENT
ELECTION CHAIRPERSON CAROLE SEULING -PRESENT
BY-LAWS CHAIRPERSON -TONY MAZAITIS -PRESENT
EMERGENCY MANAGEMENT CHAIRPERSON SAM MARTIN -PRESENT
RULES AND REGULATIONS CHAIRPERSON CHUCK MARSH -PRESENT
STRATEGIC PLANNING CHAIRPERSON JOE STACK -PHONE

Minutes of the August meeting were read by Al.

**MOTION to approve the minutes with two changes to be presented to Steve Galante.
Change one, Finance Report stating 10 to 15% positive ending change to \$10,000 to \$15,000**

Change two, Aqua new pipe installation change to - from Sunrise-Hummingbird split to an area along Hummingbird just before Boric.

MADE BY: Chuck

SECOND BY: Al

ALL APPROVED MOTION CARRIED

FINANCIAL

**We are on track and expect to follow the present curve and come in at \$550,000.
The \$2750 for the bridge railing to be paid for from the construction loan as part of the spillway construction.**

Office receive checks from the Windsor property Sheriff Sale for \$7695.75, and for legal services for \$1500.00

Karen explained the appeal process involved with any judgment proceedings.

Capital improvement fees along with transfers and tax fees should be posted on our web site.

See Karen's report on accounts receivable.

**MOTION TO APPROVE FINANCIAL REPORT
MADE BY: ROLLAND
SECOND BY: CHUCK
ALL APPROVED MOTION CARRIED**

COMMUNICATIONS / LEGAL

Foreclosures and addresses were explained with questions about the 911 addresses not being the same as the last three digits of a parcel number. Must use the parcel number for all fines, permits, etc.

TONY presented drawings of the AQUA easement proposal that he received from Aqua's attorney. Drawings still do not depict the new spillway design along with a questionable staging and storage area. Al reiterated that he has called Ros McMullan of AQUA several times and explained what needed to be changed with the drawings.

There was also a request from AQUA to purchase some property adjacent to their well house on Kensington for a water storage tank.

UNFINISHED BUSINESS

Karen will follow up on our last insurance check.

COMMITTEE REPORTS WATER

Paul Brindle to do the AQUA pipe installation on Hummingbird. Al will try to get a more definite starting date from Paul and make sure that he notifies those that would experience any water shutoffs.

ROADS

There was a discussion about the maintenance of culverts for storm drains and for driveways.

There was also a discussion about the qualifications of applicants applying for our maintenance contract. More information will be provided to Chris Borton.

LAKE

We need to select an Engineer for our annual dam inspections required by the D.E.P.

The bridge railing has been completed.

Must monitor the water seepage

There was a discussion about the spillway elevation being built according to the specifications from both Pioneer Construction and the Kiley Survey. Rolland, Al, and possibly Dave Biehl, will investigate the possibility of raising the spillway with Dam Safety of Harrisburg.

Chuck and Bob will look into what is involved with dredging of the North end of the lake.

Bill Kirkpatrick completed spraying of the weed growth at the North End and East Shore Cove.

Alex sent an estimate for the drainage project at the beach. Suggestions were made that we get an Engineer involved to determine the location and size of any piping, ditch, etc. Chuck to get Chris involved might be a road issue.

PUBLIC SAFETY

Security cameras are working well.

There was no destruction of the Porte Potties.

Chris stated that criminal activity was up during the past month including four or five break ins. There were two last year.

Rolland asked that a meeting with security be held to discuss the need to increase security personnel or to increase the current working hours or both.

Point was made that all of these security issues involving citations, confrontations, meetings with the State Police, etc. must be written up and furnished to the office and Michael in a timely manner.

There was talk about a roaming camera and issuing fines for Quad violations.

BY-LAWS

Nothing new.

EMERGENCY MANAGEMENT

Nothing new

COMMUNITY CONNECTION

There is an upcoming Halloween Party and Christmas Party.

Nancy Halpin read a letter she wrote expressing the need for better cleaning of the office bathrooms and an upgrade of the same.

NEW BUSINESS

Recommendations were made to use the Lakeville Community Hall for our next General Membership Meeting.

There was a discussion about the voting process and the ballot presentation on our web site.

GOOD AND WELFARE

Talk of Wi-Fi for the beach and other areas along with the camera system design.

MOTION TO ADJOURN the meeting at 11:10 a.m.

MADE BY: ROLLAND

SECOND BY: AL

ALL APPROVED MOTION CARRIED